

State of North Carolina

Minutes

County of Madison

The Madison County Board of Commissioners met in special session on Tuesday, October 24, 2017 at 5:30 p.m. at Madison County Public Library, Marshall Branch, Marshall, NC.

In attendance were Chairman Norris Gentry, Vice-Chairman Wayne Brigman, Commissioner Clayton Rice, Commissioner Matt Wechtel, County Manager Forrest Gilliam, Clerk Amanda Cutshaw and Deputy Clerk Brooke Smith.

The meeting was called to order at 5:35 p.m.

Item 1: Amendment to the Agenda

Forrest Gilliam, Madison County Manager, stated that due to the time-sensitive nature of the items he would propose that Right-of-Way Easement and Due Diligence Extensions should be added to the agenda for the meeting.

Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to add the above mention item to the agenda.

Item 2: Public Hearing: FY 2019 Capital Budget for Madison County Transportation

Chairman Gentry opened the Public Hearing, which Community Services Director Dee Heinmuller then conducted.

FY 2019 Capital Budget Summary:

The Public Hearing being held was to gain Board of Commissioners approval for the Project Funding Request Form and related grant documents for the Madison County Transportation Authority.

The funding of \$478,225 includes \$375,080 in Federal Funds, \$39,961 in State Funds and \$63, 184 in Local Funds. The funding will be used for budget items in lines 5310 (elderly), 5311 (admin) and Capital for new transportation vans.

Public Comment

Public Comment was heard from Linda Franklin, Laurel Meal Site Manager, regarding use of "old" vans if new ones are purchased.

Approval

Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the FY 2019 Capital Budget.

Upon motion from Commissioner Wechtel, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the request for funds for 5310 (elderly).

Chairman Gentry closed the Public Hearing.

Item 3: FY 2018 Capital and Admin Budget Agreement for Madison County Transportation

Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to accept the FY 2018 Capital and Admin Budget Agreement between Madison County Transportation and NCDOT.

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to approve the attached RESOLUTION AUTHORIZING MADISON COUNTY TO ENTER INTO AN AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION.

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Wechtel, the board voted unanimously to authorize County Manager, Forrest Gilliam, to sign the attached Certification of Lobbying.

Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the attached State Grant Certification.

Upon motion from Commissioner Wechtel, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the FY 2018 Admin Budget once amount error in document is corrected by the State.

Item 4: Laurel Meal Site

Community Services Director, Dee Heinmuller, informed the board that Middle Laurel Church of God has offered the use of their Fellowship Hall to house the Laurel Senior Meal Site.

Upon motion from Commissioner Wechtel, seconded by Commissioner Rice, the board voted unanimously to approve the drafting of a lease between Madison County and Middle Laurel Church of God for the use of their Fellowship Hall. The rent not to exceed that which was paid to the Laurel Volunteer Fire Department, who temporarily housed the Meal Site, of \$200 per month.

Item 5: Madison County Board of Elections Funds Request

Dyatt Smathers, Ray Lewis, Jerry Wallin and Kathy Ray with the Madison County Board of Elections presented the board with an outline of the funds that will be required to replace voting machines currently being used by the county. These machines will be decertified by the state as of October 2019.

The outline was not an official request and no action was taken at this time.

Dyatt Smathers informed the board of a Resolution approved by the Madison County Board of Elections requesting that current voting machines not be decertified until 2020. Mr. Smathers then requested the board consider drafting and approving a similar resolution in support of the Madison County Board of Elections.

Item 6: Right-of-Way Easement

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to approve a Right-of-Way Easement with French Broad Electric. This easement will allow the installation of more lights at the Madison County Fairgrounds.

Item 7: Due Diligence Extension

County Manager, Forrest Gilliam, informed the board that the county had received two requests for extensions to the Due Diligence Period for two surplus properties being sold by the County.

George Maser, the current contract holder for the Rock Building, has requested a forty-five day extension while he works with the Town of Mars Hill on zoning issues.

Upon motion from Commissioner Rice, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the forty-five day extension.

Peter Blackshaw, the current contract holder for lots 101 and 101B in the Scenic Wolf Development, has requested a forty-five day extension for health reasons.

Upon motion from Commissioner Wechtel, seconded by Vice-Chairman Brigman, the board voted unanimously to approve the forty-five day extension.

Item 8: Closed Session

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to enter into closed session pursuant to G.S. 143-318.11: personnel.

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to return to open session.

Budget

County Manager, Forrest Gilliam, gave the board an update on the Ebbs Chapel Collection Center.

No action was taken.

Personnel

Upon motion from Vice-Chairman Brigman, seconded by Commissioner Rice, the board voted unanimously to name Tony Williams the Director of Inspections and Zoning at a salary to be negotiated by the County Manager, in the salary range discussed.


Upon motion from Chairman Gentry, seconded by Commissioner Rice, the board voted unanimously to use Soil and Water Grant funds to increase Soil and Water staff salaries effective July 1, 2017, based on the Soil and Water Board's recommendation.

Item 9: Adjournment

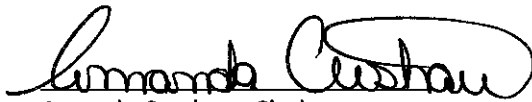
Upon motion from Vice-Chairman Brigman, seconded by Commissioner Wechtel, the board voted unanimously to adjourn.

This the 24th day of October, 2017.

MADISON COUNTY

By: 
Norris Gentry, Chairman
Board of Commissioners

ATTEST:


Amanda Cutshaw, Clerk

**NCDOT Public Transportation Division
Project Funding Request Form**

DATE SUBMITTED:

APPLICANT'S LEGAL NAME:

BUDGET TYPE:

MPO Affiliation:

RPO Affiliation:

NCDOT Division Number:

GENERAL INFORMATION

Mailing Address:

Physical Address:

Contact Person:

Phone Number:

FAX Number:

Email Address:

FISCAL YEAR:

FEDERAL FUNDS:

STATE FUNDS:

LOCAL FUNDS:

TOTAL REQUEST:

FOR OFFICE USE ONLY

PREPARED BY:

REQUEST RECOMMENDATION OR REJECTION:

PROJECT LOCATION:

SMALL URBAN:

RURAL:

PREVIOUSLY FUNDED?:

PROJECT / PROGRAM DESCRIPTION:

To provide transportation to 3 Senior Meal Sites in Madison County: Beech Glen, Mars Hill and Upper Laurel. These areas serve remote areas of the NE sections of Madison County. The proposal is to organize Madison County Transportation Authority to provide transportation for 65+ participants in these identified areas to the meal site one day a week, with one of the areas receiving transport 2 days a week.

PROJECT / PROGRAM BENEFITS:

The benefit would meet our outreach of the 20-30% of our elder population in Madison County live in these identified areas. After much conversation the biggest barrier for these folks to gain a hot meal, community and a caring "eye" is transportation. Many are no longer able to drive and most do not own a vehicle. This program to provide demand response trips to and from the identified meal sites, for registered Seniors. There would be a push to identify seniors in the areas and register them for both transportation and meal sites. The benefit to have a connection between the senior population, transportation services and meal site community resources is a win/win for the community.

RESULT OF PROJECT / PROGRAM IF NOT FUNDED:

If the project is not funded Madison County will continue to struggle to meet the needs of our rural elder population. We continue to reach out to volunteers and churches in the area. Many of them are elders themselves and are unable to offer transport or support to this population. Madison County Transportation Authority and Madison County Community Services, meal sites, will do their best to focus on this challenge and continue to create other alternatives. It will slow the process but if needed patience can find the connections.

Local Share Certification for Funding

(This form is required for EACH separate funding request)

Madison County Transportation Authority

(Legal Name of Applicant)


Local matching funds will be required for all application submittals. For projects requiring operating funds, the required local match is 50 percent of net operating expenses. The state does not offer assistance for operating projects.

The local match must be provided from sources other than federal Department of Transportation funds. Guidance is provided in the 5310 Overview about eligible sources of matching funds. Applicants are responsible for verifying the eligibility of non-USDOT federal funds the applicant proposes to use as their local match.

Requested Funding Amounts

	Net Project Cost	Local Share	Local Source(s)
Operating	\$ <u>5000</u>	\$ <u>2500</u> (50% of net)	1. ED-TAP 2. 3.
TOTAL	\$ <u>5000</u>	\$ <u>2500</u>	

I, the undersigned representing (Legal Name of Applicant) Madison County Transportation Authority do hereby certify to the North Carolina Department of Transportation, that the required local funds will be available as of July 1, 2018.



Signature of Authorized Official

Forrest Gilliam

Type Name and Title of Authorized Official

November 1, 2017

Date